

**Sequoia Union Board of Trustees**  
**Regular Board Meeting**  
**May 8, 2025 at 6:00 p.m.**

A special meeting of the Board of the Sequoia Union Elementary School will be held at 23958 Avenue 324, Lemon Cove, CA.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the school office at (559) 564-2106 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District office located at 23958 Ave. 324, Lemon Cove, California during normal business hours and on the website at <https://www.sequoiaunion.org/>

1. **CALL TO ORDER at 6:00 pm**
2. **FLAG SALUTE**
3. **APPROVAL OF AGENDA**

4. **COMMENTS FROM THE PUBLIC**

Board Policy #9323 allows members of the public to address the Board regarding any agenda item or other item within the subject matter jurisdiction of the Board. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes. Before making a comment, please gain recognition from the Chair and direct your comments through the Chair. Board members may engage in limited discussion of non-agenda items or issues raised during public comments, to briefly ask clarifying questions, make a brief announcement, report on their own activities, or to refer the matter to staff.

5. **STUDENT/STAFF/PUBLIC ACKNOWLEDGEMENT**

6. **CORRESPONDENCE**

7. **PUBLIC HEARING**

8. **ACTION ITEMS**

8.1 CSBA Board Policies Global Adoption (Final Approval)

- 8.2 Interdistrict Transfers OUT
- 8.3 Interdistrict Transfers IN
- 8.4 Jane Bettencourt Consultant Contract 2025-2026

**9. DISCUSSION & REPORTS**

- 9.1 New Construction and Modernization Discussion & Report by Consultant, Luke Smith

**10. CONSTRUCTION/MODERNIZATION ITEMS**

- 10.1 Bulletin 13- RFI #45: Credit for heat detectors \$800
- 10.2 Bulletin 17- RFI #34: Replace downspouts \$1739.00
- 10.3 Bulletin 18- Remove roof replacement and relate sheet metal work

**11. SUPERINTENDENT**

**12. HUMAN RESOURCES**

- 12.1 Annual Statement of Need
- 12.2 Declaration of Need

**13. BUSINESS**

- 13.1 Business Report

**14. MAINTENANCE OPERATIONS AND TRANSPORTATION**

- 14.1 Update

**15. AG Farm Business**

- 15.1 Update

- 16. CONSENT AGENDA:** Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the members of the Governing Board shall be deemed to have been considered in full and adopted as recommended.

- 16.1 Approve the Minutes of the Special Board Meeting 1-23-2025.
- 16.2 Approve the Minutes of the Regular Board Meeting 3-6-2025.
- 16.3 Approve the Minutes of the Special Board Meeting 3-25-2025.

**17. ORGANIZATIONAL BUSINESS**

- 17.1 Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings

**18. BOARD CALENDAR**

**19. CLOSED SESSION**

**Personnel**

**19.1** Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)

**19.2** Public Employee Performance Evaluation (Superintendent) (GC 54957)

**19.3** Conference with Labor Negotiator (GC 54957.6)

Agency Representative: Superintendent/Principal.

**A. Student Matters**

**B. Legal Matters**

**19.5** Anticipated Litigation (GC 54956.9) update: 1 potential cases

**20. OPEN SESSION: OTHER ACTION ITEMS**

Consideration of items from closed session

**21. ADJOURNMENT**



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## ACTION ITEMS

### 8.1 CSBA Board Policies Global Adoption (Final Approval)

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



## GLOBAL ADOPTION PROCESS

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### SAMPLE LANGUAGE:

**I.1.c. First review of the revised [District Name] Board Policies: Index 12-18 [District Name]- 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans 1000 Series: Community Relations 2000 Series: Administration 3000 Series: Business and Noninstructional Operations 4000 Series: Personnel 5000 Series: Students 6000 Series: Instruction 7000 Series: Facilities 9000 Series: Board Bylaws (Discussion Item)**

### Rationale:

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One of the major functions of the Board of Education is to determine policies of operation for the [District Name] ([DISTRICT ABBREVIATION]). [DISTRICT ABBREVIATION] has had several outdated policies that needed revision. [DISTRICT ABBREVIATION] worked in partnership with the California School Boards Association (CSBA) during this past year to develop and propose the attached revised policies which are the most current and compliant according to legal code and best practices in the state of California for public school systems.

In formulating policies, the board, acting through its executive officer, the superintendent of schools, solicits the assistance of staff to develop and revise policies. Proposals or amendments of board policy are adopted only after a thorough review. They are first introduced in writing (called "first reading") during a school board meeting as being requested during this current meeting, Thursday, 5/23.

The attached policies represent a cooperative study by the board, administration, and appropriate school personnel. The board assumes sole responsibility and authority for the enclosed policies. These policies stand as written until proposals or amendments are approved by the board.

All of these policies have been developed in terms for the purposes of the [District Name]. It is the aim in policy development to continue the improvement of the program of instruction and school district performance toward better meeting the educational needs of our students. The goal is that these policies will serve as a guide to all the personnel of the [DISTRICT ABBREVIATION] schools. The board will be take action and be asked to approve these revised CSBA vetted policies at the upcoming board meeting on Thursday, June 13, 2019 after this initial review.

### Recommended Motion:

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All policies will be recommended for approval at the [Date] board meeting.

## **I.1. General Services (Action Item)**

### **I.1.a. Global adoption of the revised [District Name] Board Policies: Index 12-18 [District Name]- 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans 1000 Series: Community Relations 2000 Series: Administration 3000 Series: Business and Noninstructional Operations 4000 Series: Personnel 5000 Series: Students 6000 Series: Instruction 7000 Series: Facilities 9000 Series: Board Bylaws (Action Item)**

#### **Rationale:**

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One of the major functions of the Board of Education is to determine policies of operation for the [District Name] ([DISTRICT ABBREVIATION]). [DISTRICT ABBREVIATION] has had several outdated policies that needed revision. [DISTRICT ABBREVIATION] worked in partnership with the California School Boards Association (CSBA) during this past year to develop and propose the attached revised policies which are the most current and compliant according to legal code and best practices in the state of California for public school systems.

In formulating policies, the board, acting through its executive officer, the superintendent of schools, solicits the assistance of staff to develop and revise policies. Proposals or amendments of board policy are adopted only after a thorough review. They were first introduced in writing (called “first reading”) during the school board meeting on Thursday, May 23, 2019.

The attached policies represent a cooperative study by the board, administration, and appropriate school personnel. The board assumes sole responsibility and authority for the enclosed policies. These policies stand as written until proposals or amendments are approved by the board.

All of these policies have been developed in terms for the purposes of the [District Name]. It is the aim in policy development to continue the improvement of the program of instruction and school district performance toward better meeting the educational needs of our students. The goal is that these policies will serve as a guide to all the personnel of the [DISTRICT ABBREVIATION] schools. The board is being asked to take action and approve these revised CSBA vetted policies [date].

**Recommended Motion:**

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Staff recommends approval of the Global adoption of the revised [District Name] Board Policies .



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## ACTION ITEMS

### 8.2 Interdistrict Transfers OUT

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106

**Inter-district OUT**  
**For Board Approval**  
**2025-2026 School Year**

**Month: MAY**

**Home District Sequoia Union**

<b>SSID #</b>	<b>Grade</b>	<b>District of Choice</b>	<b>Continuing/New</b>
4606468018	5 <sup>th</sup>	Exeter USD/Rocky Hill	Continuing: Babysitter there
2603723725	2 <sup>nd</sup>	Exeter USD/Rocky Hill	Continuing: Babysitter there
N. Lopez	TK	Exeter USD/Lincoln	New: Younger son in Exeter PS
N. Lopez	PS	Exeter USD/ Lincoln	New: SU has no PS



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## ACTION ITEMS

### 8.3 Interdistrict Transfers IN

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106

**Interdistrict IN**  
**For Board Approval**  
**2025-2026 School Year**

**Month: May 2025**

<b>SSID #</b>	<b>Grade</b>	<b>District Coming from</b>	<b>Continuing/New</b>
9394150533	8 <sup>th</sup>	Woodlake	Continuing



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## ACTION ITEMS

### 8.4 Jane Bettencourt Consultant Contract 2025-2026

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*Small School, Big Heart*

23958 AVE 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



**SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT  
AND  
JANE BETTENCOURT  
CONSULTANT AGREEMENT**

**THIS AGREEMENT** is entered into as of July 1, 2025 between the SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT, referred to as DISTRICT, and JANE BETTENCOURT, referred to as CONSULTANT, with reference to the following:

- A. DISTRICT requires consulting services in school business and finance.
- B. CONSULTANT represents that she is specially trained, experienced and competent in the field of school business, finance, budgeting and, accounting
- C. Government Code section 53060 and Education Code section 35160 authorize the District to contract with persons who are specially trained and experienced and competent to perform special services.
- D. District wishes to hire CONSULTANT as an independent CONSULTANT pursuant to the authority of Government Code section 53060 and Education Code section 35160.
- E. Pursuant to Education Code section 45103.1(b)(2), the services contracted are not available within the DISTRICT, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.

**ACCORDINGLY, IT IS AGREED:**

- 1. **TERM:** This Agreement shall become effective as of July 1, 2025 and shall expire on June 30, 2026, unless otherwise terminated as provided in this Agreement.
- 2. **SERVICES:** CONSULTANT shall provide services as set forth in Exhibit A, entitled "Scope of Services," which exhibit is made part of this Agreement by reference.
- 3. **COST OF SERVICES:** For services rendered, CONSULTANT shall be paid at the rate of \$75.00 per hour. The contract shall not exceed \$25,000. The DISTRICT agrees to reimburse CONSULTANT for all travel costs incurred at the specific request of the DISTRICT in order to provide services included in EXHIBIT A. Mileage shall be paid at the current IRS rate.
- 4. **METHOD AND CONDITIONS OF PAYMENT:**
  - a. CONSULTANT shall provide a monthly invoice for services to DISTRICT. DISTRICT shall pay said invoice within 15 days of receipt. DISTRICT shall provide and file IRS Form 1099 to report CONSULTANT'S calendar year earnings.
  - b. The payment of compensation for work performed is conditioned upon receipt from CONSULTANT of any and all plans, specifications and estimates, and other documents prepared by CONSULTANT in accordance with this Agreement. DISTRICT will not pay

anticipated profits or other economic loss.

5. **COMPLIANCE WITH LAW:** CONSULTANT shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives.

6. **INDEPENDENT CONSULTANT STATUS:**

a. This Agreement is entered into by both parties with the express understanding that CONSULTANT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute the CONSULTANT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

b. Subject to any performance criteria contained in this Agreement, CONSULTANT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over CONSULTANT as to how the services will be performed. As CONSULTANT is not the DISTRICT'S employee, CONSULTANT is responsible for paying all required state and federal taxes. In particular, DISTRICT will not:

- i. Withhold FICA (Social Security) from CONSULTANT'S payments.
- ii. Make state or federal unemployment insurance contributions on CONSULTANT'S behalf.
- iii. Withhold state or federal income tax from payments to CONSULTANT.
- iv. Make disability insurance contributions on behalf of CONSULTANT.
- v. Obtain unemployment compensation insurance on behalf of CONSULTANT.

c. Notwithstanding this independent CONSULTANT relationship, DISTRICT shall have the right to monitor and evaluate the performance of CONSULTANT to assure compliance with this Agreement.

7. **INDEMNIFICATION:**

CONSULTANT and DISTRICT shall hold each other harmless, defend and indemnify the other, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to any property, including District property, arising from, or in connection with, their performance or their agents, officers and employees under this Agreement. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

8. **FINGERPRINTING REQUIREMENTS:**

- a. Pursuant to California Education Code section 45125.1, before any agents or employees of CONSULTANT may enter school grounds where they may have any contact with pupils, CONSULTANT shall submit fingerprints of its employees in a manner authorized by the California Department of Justice, together with a fee determined by the Department of Justice. CONSULTANT shall not permit any employee to come in contact with pupils of the school district until the Department of Justice has ascertained that the CONSULTANT'S employees have not been convicted of a felony as defined in Education Code section 45122.1.

- b. CONSULTANT shall not have any contact with students.

#### **9. TERMINATION:**

- a. The right to terminate this Agreement under this provision may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement. The agreement may be terminated at any time with the mutual consent of the parties. DISTRICT will pay to CONSULTANT the compensation earned for work performed and not previously paid for to the date of termination.

#### **10. NOTICES:**

- a. Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

**DISTRICT:**

**Dr. Scott Pickle**

Superintendent

Sequoia Union Elementary School District

23958 Ave 324

Lemon Cove, CA 93244

**Phone No.: (559) 564-2106**

**CONSULTANT:**

**Jane Bettencourt**

2424 E. Hillcrest Ct.

Visalia, CA 93292

**Phone No.: (559) 679-0580**

- b. Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing. Either party may change the above address or phone or fax number by giving written notice pursuant to this paragraph.

**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT

Date: \_\_\_\_\_

BY \_\_\_\_\_  
Superintendent  
“DISTRICT”

JANE BETTENCOURT

Date: \_\_\_\_\_

BY \_\_\_\_\_  
“CONSULTANT”

## **EXHIBIT A SCOPE OF SERVICES**

### **1. RESPONSIBILITIES OF CONSULTANT:**

- a. Attend all meetings scheduled by DISTRICT to implement the provisions of this Agreement, including presentation of financial information.
- b. Provide services, as needed, in the following areas of School Business and Finance:

#### **Budget Development and Monitoring**

- Advise district superintendent and/or governing board on impact of state budget
- Monitor for and advise district superintendent on budget to actual variances
- Prepare and input budget revisions under direction of district superintendent

#### **Accounting**

- Prepare purchase orders, contracts and other purchasing documents, at the request of the Superintendent
- Assist district staff in year-end closing of financial records including the fixed asset accounting system

#### **Reporting**

- Assist district staff in the preparation of state required annual financial reports
- Prepare and submit any additional reports and data required by DISTRICT

#### **Other**

- Provide training to Business Manager in all areas of responsibility
- Assist Superintendent to optimize district personnel and financial resources
- Assist Superintendent and Business Manager to manage records storage and retention
- Research and submit recommendations for resolution of complex accounting and budgeting issues

### **2. RESPONSIBILITIES OF DISTRICT:**

- a. Provide access to financial records, electronic and printed, as required by CONSULTANT.
- b. Provide access to the Tulare County Office of Education SACS Financial System as needed by CONSULTANT
- c. Provide access to staff for assistance in research and resolution of complex accounting and budgeting issues



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## DISCUSSION & REPORTS

### 9.1 New Construction and Modernization Discussion & Report by Consultant, Luke Smith

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*Small School, Big Heart*

23958 AVE 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSTRUCTION/MODERNIZATION ITEMS

### 10.1 Bulletin 13-RFI #45: Credit for heat detectors \$800

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



February 7, 2025

Mangini Architects INC.  
4320 West Mineral King Ave.  
Visalia, CA 93291

RE: Sequoia Union Modernization  
COR #19

Dear Scott,

The following credit is per RFI#45. Please see the attached credit for the heat detectors that were deleted from the plans.

Magnetar		\$	(799.90)
Subtotal		\$	(799.90)
O&P	0.00%	\$	-
Subtotal		\$	(799.90)
B. Risk, Liability, & Bond	0.00%	\$	-
Subtotal		\$	(799.90)

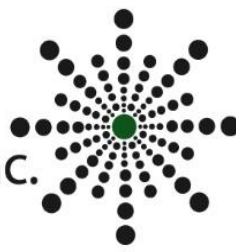
Total COR #19	\$	(800.00)
Total Requested Days	0	

Please contact our office if you have any questions

Sincerely,

Jerry Riggins  
President  
Oral E. Micham, Inc.





### Change Order Request 01

#### **2405-01-01 Sequoia Union ES Mod – Heat Detector Credit per RFI45**

- Per RFI#45, this COR represents the total costs associated with the material and labor for crediting back (4) heat detectors located in restrooms 102, 103, 202, and 203.
- The cost for the removal of the door contact from room 104 and adding a door contact to room 101 is a wash.

Credit for (4) Heat Detectors per RFI45								
Qty.	unit	Parts / description of work	Labor HRS	Lbr SUB	Labor Rate	Labor Total	Cost	Mat Total:
-4	1	GAMEWELL-FCI ATD-L3H Attic Heat Detector	0.20	(0.80)	\$119.14	-\$95.31	\$42.21	(\$168.84)
-4	1	SYSTEM SENSOR B300-6 Detector Base	0.65	(2.60)	\$119.14	-\$309.76	\$10.38	(\$41.52)
-1	1	GENESIS 43115504 16/2 Solid Riser Cable 500'	2.00	(2.00)	\$119.14	-\$238.28	\$65.32	(\$65.32)
1	1	As-builts	1.00	1.00	\$119.14	\$119.14		\$0.00
			Lbr TOTAL	(4.40)	Lbr Subtotal 1	(\$524.22)	Mat Sub 1	(\$275.68)
					Travel	\$0.00	Shipping	\$0.00
					Subsistence	\$0.00	Taxes	\$0.00
					Lbr Sub 2	(\$524.22)	Material subtotal 2	(\$275.68)
								(\$799.90)
			Subcontractor					
			Total Cost					(\$799.90)
			Overhead 0%					\$0.00
			Profit 0%					\$0.00
			Bond 0%					\$0.00
			Total Price					(\$799.90)

#### Clarifications

- 1) Labor determined by NECA Manual of Labor Units 2021-2022
- 2) Same project Inclusions/Exclusions apply
- 3) Valid for 30 days from the date issued

Please contact if you should you have any questions or comments.

Sincerely,  
 Fred Rabanal  
 Project Manager  
 (Reviewed by FR)

*Please sign and return approving above change order request.*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

# Rose, Sing, Eastham and Associates

## Electrical Consultants

131 S. Dunworth St. • Visalia, CA 93292-6705

Phone: (559) 733-2671 - E-Mail: [seastham@rse-eng.com](mailto:seastham@rse-eng.com)

November 8, 2024

Project:	Sequoia Union ES Modernization	Architect	Mangini
RFI #:	45	Project #:	477
Received:	November 8, 2024	Drawing Reference:	E1.4

### RFI:

During a recent job walk by Architect & Contractor the Low Voltage Contractor brought up that the Existing Restrooms had no attic space to install the Heat Detectors called out on Plan Sheet E1.4. It was requested to eliminate the Heat Detectors in the following Rooms:

Building 1 – Room 102 Girls Restroom & Room 103 Boys Restroom  
Building 2 – Room 202 Boys Restroom & Room 203 Girls Restroom

### Response:

Eliminate Heat Detectors over Restrooms with no access.

Building 1 – Room 102 Girls Restroom & Room 103 Boys Restroom  
Building 2 – Room 202 Boys Restroom & Room 203 Girls Restroom

### Affect to Project:

☐

No change to contract cost or time

☒

May require change in time

☒

May require change in cost

Rose Sing Eastham & Associates

# Rose, Sing, Eastham and Associates

## Electrical Consultants

131 S. Dunworth St. • Visalia, CA 93292-6705

Phone: (559) 733-2671 - E-Mail: [seastham@rse-eng.com](mailto:seastham@rse-eng.com)

November 8, 2024

Project:	Sequoia Union ES Modernization	Architect	Mangini
RFI #:	45	Project #:	477
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### RFI:

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Building 1 – Room 102 Girls Restroom & Room 103 Boys Restroom  
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### Response:

Eliminate Heat Detectors over Restrooms with no access.

Building 1 – Room 102 Girls Restroom & Room 103 Boys Restroom  
Building 2 – Room 202 Boys Restroom & Room 203 Girls Restroom

### Affect to Project:

☐

No change to contract cost or time

☒

May require change in time

☒

May require change in cost

Rose Sing Eastham & Associates

In addition to deleting heat detectors over restrooms with no access, delete requirement to provide door contact in Room 104 and add door contract in Room 101.

Scott Parish, 11.12.24

# CHANGE ORDER REQUEST

# COR 19

**TO:** Sequoia Union Elementary School District  
Scott Pickle  
23958 Avenue 234  
Lemon Cove, CA 93244

**DATE:** 4/30/2025  
**COR NO:** 19  
**CF NO:**  
**PROJECT NO:** 2044  
**VIA:** Email

School Construction & Operation  
Luke Smith  
United States

**PROJECT:** Modernization of Sequoia Union Elementary School  
Sequoia Union Elementary School District  
DSA # 02-119126

**Description:** COR#19 - RFI#45 - Credit for Heater Detectors Deleted from Plans

Description of contents

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	Sequoia Union MOD - COR#19 - RFI#45 - Credit for Heat Detectors Deleted From Plans.pdf		2/10/2025		

The Owner has approved your proposed costs associated with Change Order Request #19 in the amount of (\$800.00) with 0 day(s) change in Contract Time.

This change will be documented in the next change order.  
Should you have any questions, please call.

Sincerely,

**Scott Parish, Retired Principal, Consultant**  
**MANGINI ASSOCIATES INC.**



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSTRUCTION/MODERNIZATION ITEMS

10.2 Bulletin 17-RFI #34: Replace downspouts \$1739.00

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



February 5, 2025

Mangini Architects INC.  
4320 West Mineral King Ave.  
Visalia, CA 93291

RE: Sequoia Union Modernization  
COR #18

Dear Scott,

The following cost is per RFI#34. Please see the attached cost to replace downspouts COP.

Kings County Air		\$	1,623.00
Subtotal		\$	1,623.00
O&P	5.00%	\$	81.15
Subtotal		\$	1,704.15
B. Risk, Liability, & Bond	2.00%	\$	34.08
Subtotal		\$	1,738.23

<b>Total COR #17</b>	<b>\$</b>	<b>1,739.00</b>
<b>Total Requested Days</b>	<b>0</b>	

Please contact our office if you have any questions

Sincerely,

Steve Tindle  
Vice President  
Oral E. Micham, Inc.

# *KINGS COUNTY AIR, INC.*

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License No. 828256  
14670 Hanford-Armona Rd  
Hanford, Ca 93230  
E-Mail: kevin@kcairinc.com

Date: November 25, 2024  
To: Micham  
Attn: Deron Johns  
Re: Downspout replacement COP

## Description of work:

Replace conductor pipe downspouts that were removed during demolition

## Materials

6- 3" conductor pipe @\$26	\$ 156
15- 3" 75 degree elbows @\$15	\$ 225
6- Downspout Brackets and straps @\$25	\$ 150

## Labor

1m x 8 hours	\$ 880
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Subtotal	\$1,411
<u>O&amp;P 15%</u>	<u>\$ 212</u>

Total	\$1,623
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# REQUEST FOR INFORMATION

Project:	Modernization	RFI #:	34
Owner:	Sequoia Union Elementary School	Date	10/18/2024
Contractor:	Oral E. Micham, Inc.	Date Information Required:	ASAP
Architect:	Mangini Associates	Project #:	477

## CLARIFICATION OR INTERPRETATION

Request For: Existing Downspouts

Specification Reference:

Drawing Reference

A5 & A6

1&2/A19

The method in which the existing Downspouts were attached to the existing Gutters made it impossible to remove the gutters and save the downspouts. This occurred at the upper roof eaves where the downspouts return under the building soffits. There are (3) locations on the North Eave and (3) locations on the South Eave of the Upper Roof. Also, the (3) Splash Pans on the South Walkway Roof could not be saved because they were set in roofing tar.

Question:

1. Does the Architect want new transition pieces of downspouts from new gutter under building soffits?
2. Does the Architect want new Splash Pans at each downspout on walkway roof?

Attachments:

1. (3) Plan Mark Up

## CONTRACTOR'S CONTRACT STATUS:

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

NO CHANGE IN CONTRACT TIME OR SUM REQUIRED

CHANGE IN CONTRACT TIME MAY BE REQUIRED

CHANGE IN CONTRACT SUM MAY BE REQUIRED

The undersigned certifies that the Contractor has thoroughly reviewed all Contract Documents and determines that the information requested is not contained in the Contract Documents.

CONTRACTOR NAME: Deron Johns, Oral E. Micham, Inc.

## ARCHITECT'S RESPONSE:

Provide new transition pieces to connect the new gutter to existing downspouts. Provide new splash pans

Scott Parish, 10.23.24

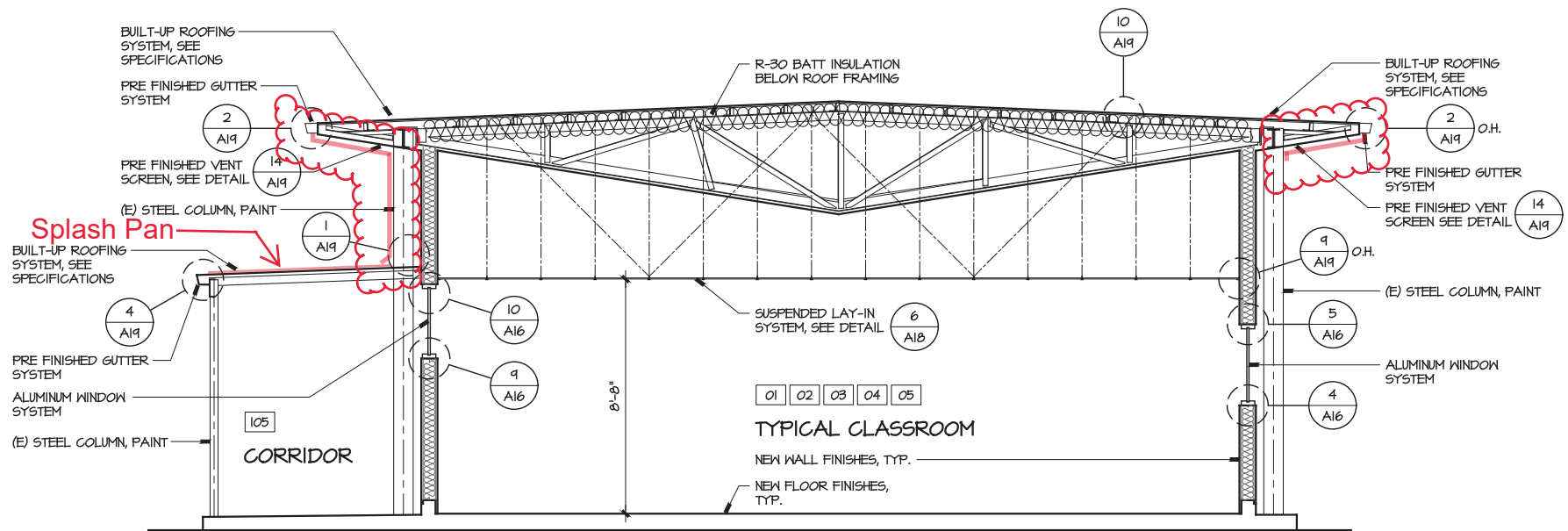
NO CHANGE IN CONTRACT TIME OR SUM REQUIRED  
PROPOSAL REQUEST WILL BE ISSUED

ATTACHMENTS:

Architect: \_\_\_\_\_ Date: \_\_\_\_\_

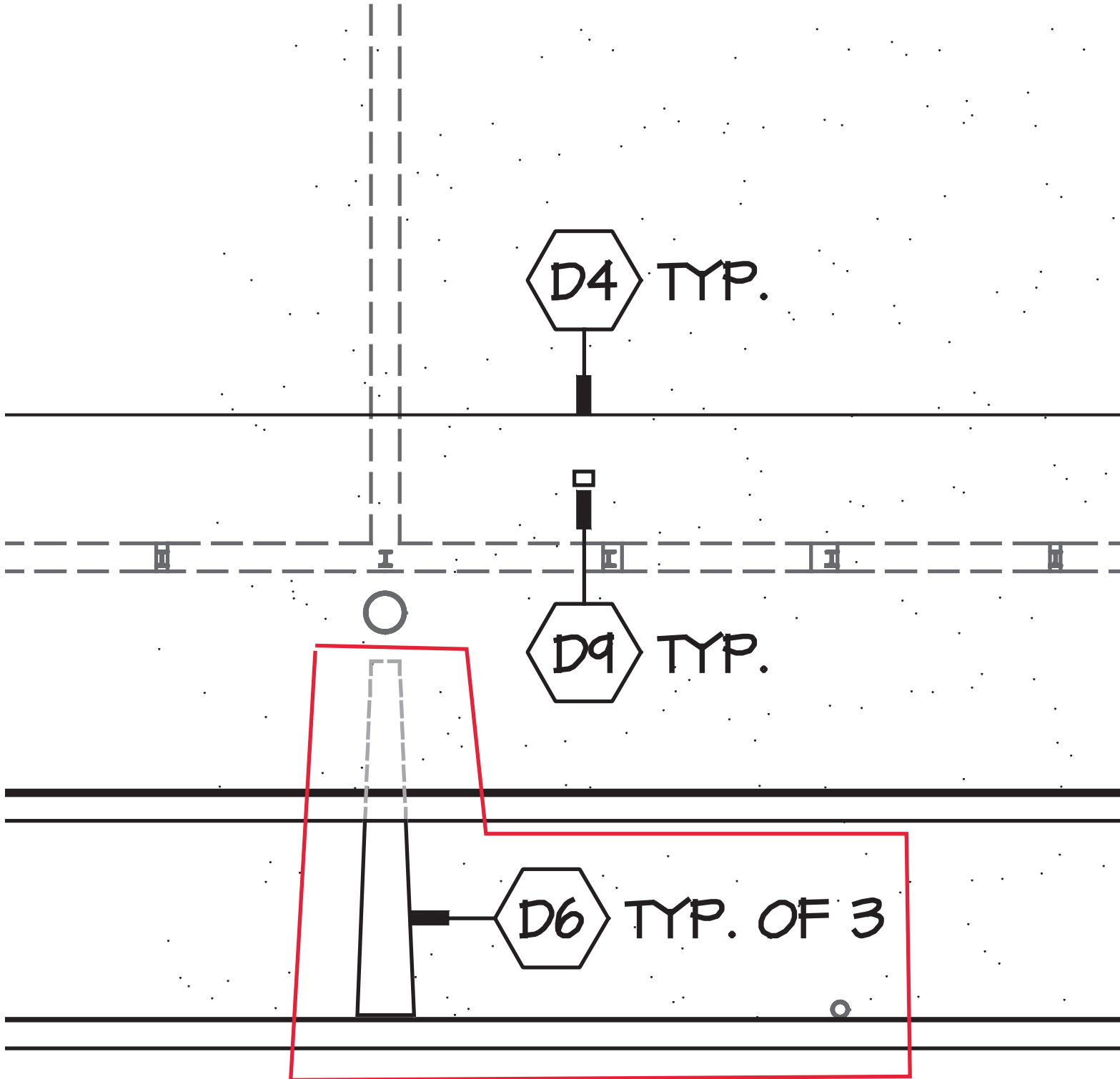
Copies:      Owner      Inspector





## RFI #34 - Plan Sheet A6 Mark Up

BUILDING I  
 B BUILDING SECTION  
 SCALE 1/4" = 1'-0"



RFI #34 - Plan Sheet A5 Mark Up







**CHANGE ORDER REQUEST****COR 18**

**TO:** Sequoia Union Elementary School District  
Scott Pickle  
23958 Avenue 234  
Lemon Cove, CA 93244

**DATE:** 4/30/2025  
**COR NO:** 18  
**CF NO:**  
**PROJECT NO:** 2044  
**VIA:** Email

School Construction & Operation  
Luke Smith  
United States

**PROJECT:** Modernization of Sequoia Union Elementary School  
Sequoia Union Elementary School District  
DSA # 02-119126

**Description:** RFI#34 - Replace Downspouts COP

Description of contents

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	Sequoia Union MOD - COR#18 - RFI#34 - Replace Downspouts COP.pdf		2/5/2025		

The Owner has approved your proposed costs associated with Change Order Request #18 in the amount of \$1,739.00 with 0 day(s) change in Contract Time.

This change will be documented in the next change order.  
Should you have any questions, please call.

Sincerely,

**Scott Parish, Retired Principal, Consultant**  
**MANGINI ASSOCIATES INC.**



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSTRUCTION/MODERNIZATION ITEMS

### 10.3 Bulletin 18- Remove roof replacement and relate sheet metal work

---

*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



May 1, 2025

Mangini Architects INC.  
4320 West Mineral King Ave.  
Visalia, CA 93291

RE: Sequoia Union Modernization  
COR #21

Dear Scott,

The following credit is per Bulletin 18. Please see the attached pricing to delete all existing roofing, sheet demolition, new roofing, mechanical curb work, plumbing, and electrical work associated with HVAC unit removal and re installation. Please be advised that OEM will not be responsible for damages to interior finishes due to roof leaks.

Kaweah Electric		\$ (1,401.00)
Kings County Air		\$ (12,217.00)
Fresno Roofing		\$ (183,200.00)
Kroeker		\$ (46,805.00)
JT2		\$ (5,837.00)
Subtotal		\$ (249,460.00)
O&P	0.00%	\$ -
Subtotal		\$ (249,460.00)
B. Risk, Liability, & Bond	0.00%	\$ -
Subtotal		\$ (249,460.00)

<b>Total COR #21</b>	<b>\$ (249,460.00)</b>
<b>Total Requested Days</b>	<b>0</b>

Please contact our office if you have any questions

Sincerely,

Jerry Riggins  
President  
Oral E. Micham, Inc.



**Kaweah Electric, LLC**  
**PO Box 745**  
**Woodlake, Ca. 93286**  
**PH (559) 564-8609**  
**email: tim@kaweaelectric.com**

emailed  
04/25/2025 10:40:10 AM

**DATE:** 04.25.25  
**CONTRACTOR:** Micham Construction  
**JOB:** 24005 Sequoia Union Mod  
**DESCRIPTION:** Bulletin #18 Bld 2 Roof work credit for Existing AC Units and WP Outlets.

**CHANGE ORDER PROPOSAL**  
**CF5 / Bulletin #18**

**REQUESTED BY:** Jerry Riggins / Sean Murphy

\*\*\*\*\*

<u>Material-Equipment Costs</u>				
DIRECT MATERIAL COST			\$	252.17
SUBTOTAL MATERIAL				
	Sales tax		9% \$	22.70 \$ 274.87
<u>Labor Costs</u>				
ELECTRICIAN	10.5 HRS @	\$ 75.50	HR.	\$ 792.75
ELECTRICIAN LABORER	HRS @	\$ -	HR.	\$ -
SUPERINTENDENT	HRS @		HR.	\$ -
P/R TAXES, INSURANCE, BENEFITS	42% OF E-G			\$ 332.96
SUBTOTAL				\$ 1,125.71
TRAVEL TIME	0 TRIPS	\$ -	TRIP	\$ -
SUBTOTAL LABOR				\$ 1,125.71
<u>Other Costs</u>				
	0	\$ -		\$ -
				\$ -
SUBTOTAL OTHER DIRECT COST				\$ -
SUBTOTAL PRIME COSTS				\$ 1,400.57
Performance Bond	0.0%		\$ -	
TOTAL PRIME COSTS				\$ 1,400.57
OVERHEAD	0%		\$ -	
SUBTOTAL				\$ 1,400.57
PROFIT	0%		\$ -	
TOTAL COST				\$ 1,401

ESTIMATOR: TRW

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

C:\Users\Tim\Dropbox\Projects 2024\24005 - Sequoia Union Mod\Changefile\CF-05 Bulletin #18 Roof Credit Work\KE CF-05 - Bulletin #18 Bld 2 Roof Work Credit 04.25.25.xl

**Kaweah Electric, LLC**  
**PO Box 745**  
**Woodlake, Ca. 93286**  
**PH (559) 564-8609**  
**email: tim@kaweaelectric.com**

**DATE:** 04.25.25  
**CONTRACTOR:** Micham Construction  
**JOB:** 24005 Sequoia Union Mod  
**DESCRIPTION:** Bulletin #18 Bld 2 Roof work credit for Existing AC Units and WP Outlets.

**CHANGE ORDER PROPOSAL**

**REQUESTED BY:** Jerry Riggins / Sean Murphy

CF5 / Bulletin #18

pg 2 of 2

\*\*\*\*\*

<b>Break down of materials:</b>		UOM	Quantity	Rate	Total
1	3/4" Sealite	Ft	25	2.05 \$	51.25
2	3/4" Sealite Straight Connectors	Ea	10	5.28 \$	52.80
3	3/4" EMT WP Connectors	Ea	5	1.25 \$	6.25
4	3/4" Rigid Couplings	Ea	5	3.10 \$	15.50
5	3/4" 1 Hole Straps	Ea	5	0.20 \$	1.00
6	#10 Str Copper wire	Ea	100	0.30 \$	30.00
7	20A WP Tamper Resistant GFI Outlets	Ea	3	15.00 \$	45.00
8	1 Gang WP GFI in Use Covers	Ea	3	16.79 \$	50.37
9		Ea		- \$	-
10	<b>Demo old outlets - install new (3)</b>	Ea		- \$	-
11	Disconnect 5 Ex Disconnects & replace back	Ea		- \$	-
12	Demo & Replace 3/4" Seal tite and Wire @ PB	Ea		- \$	-
13	Demo 3 outlets and replace back in Ex WP Bx	Ea		- \$	-
14		Ea		- \$	-
15	Note: 5 - 3/4" Roof Jacks for AC runs and	Ea		- \$	-
16	3 - 1/2" Roof Jacks for Existing outlets by	Ea		- \$	-
17	others. All work per original scope.	Ft		- \$	-
18		Ea		- \$	-
19		Ea		- \$	-
20		Ea		- \$	-
21		Ea		- \$	-
22		Ea		- \$	-
23		Ea		- \$	-
<b>Total</b>				<b>\$</b>	<b>252.17</b>

**Break down of total hours:**

	Men	Hrs	Total
Electrician	2	5.25	10.5
	0	0	0
	0		-----
<b>Total Hours:</b>			<b>10.5</b>

# KINGS COUNTY AIR, INC.

---

License No. 828256  
14670 Hanford-Armona Rd  
Hanford, Ca 93230  
E-Mail: mark@kcairinc.com  
DIR registration no. 1000000300

To: Micham Const 4/23/25  
Attn: Shawn  
Re: Sequoia Union – Roof Work Credit

Eliminate the following work:

- |  |           |
|--|-----------|
| 1) 490' Rain gutters                   |           |
| Note material has been purchased.      |           |
| Fabrication                            | \$ 490.00 |
| Install 2m x 4days                     | \$7040.00 |
| 2) 490' Roof edge flashing             |           |
| Note material has been purchased       |           |
| Fabrication                            | \$ 367.00 |
| 3) Remove existing units 2m x 1 day    | \$1760.00 |
| Crane                                  | \$ 400.00 |
| 4) Re-install existing units 2m x 1day | \$1760.00 |
| Crane                                  | \$ 400.00 |

Total credit	\$ 12,217.00
--------------	--------------



## FRESNO ROOFING CO., INC.

5950 E. OLIVE • FRESNO, CA 93727  
P.O. BOX 7676 • FRESNO, CA 93747  
PHONE (559) 255-8377 FAX (559) 255-8568  
EMAIL: FRCROOF@QNIS.NET  
WEBSITE: [www.fresnorroofingco.net](http://www.fresnorroofingco.net)  
STATE CONTRACTOR'S LICENSE NO. 302777  
STATE OF CALIFORNIA DIR# 1000004536

April 25, 2025

Oral E. Micham, Inc.  
Attention: Sean Murphy  
21128 Sentinel Drive  
Woodlake, CA 93286

RE: Sequoia Union Elementary School Modernization – Bldg. #2 Classroom  
23958 Avenue 324  
Lemon Cove, CA 93244

### MATERIAL COST:

Materials Cost :	\$51,780.00
Labor Cost:	<u>\$131,420.00</u>
Total Labor and Materials:	\$183,200.00

If you have any questions, please contact our office at (559) 255-8377.

Respectfully submitted,  
Fresno Roofing Co. Inc.

Jose Gama

# KROEKER, INC.

DEMOLITION AND RECYCLING CONTRACTORS

CA LIC 621866 A C12 C21 C57 C61/D06 HAZ ASB • AZ LIC 131453 A • NV LIC 50909 A

**DIR # 1000006246**

April 16, 2025

To: Oral Micham Inc.

Attn: Sean

**Re: Sequoia Union Elem. Bldg. 2 Roofing Credit Bulletin # 18**

Thank you for the opportunity to submit our proposal on the project referenced above. Below you will find our scope of work and pricing, along with a list of special provisions and exclusions.

**Credit bldg. 2 roofing demo. < \$ 46,805.00 >**

## EXCLUSIONS:

Layout, access, permits, hazardous materials, after hours work, clearing & grubbing, turf/vegetation, irrigation lines, noise control, traffic control, lane closure, SWPP, dust/temp walls, protective covers, shoring, evacuation of fluids or Freon, surface preparation, boring, grading, excavate/backfill/compact, compaction testing, cutting, capping, or demo of utilities (not mentioned above), location of utilities not clearly marked, damage to existing facilities not clearly marked, standby time due to the general contractors or subs, air board notification, asbestos survey, or demo work for sub-trades (i.e., sawcut, break, and remove concrete, asphalt, coredrilling, etc.) unless specified above.

## Agreement:

The price for the proposed work is listed above. Additional work beyond scope of work will be charged in accordance with the current Kroeker, Inc. rate sheet. Our bid is valid for thirty (30) days. All C.O.D. projects will require a deposit of 1/3 of the estimated contract amount prior to commencing work, with the balance due upon completion of the job. Projects lasting longer than thirty (30) days will be invoiced on a monthly basis and will be due in thirty (30) days. Our terms are cash, net thirty (30) days. Past due accounts will be charged at 1- 1/2% per month. This is an annual rate of 18%. Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors State License Board, Box 26000, Sacramento, CA 95826. Kroeker, Inc policy is to be paid on a 30-day cycle for progress payment on any projects that exceed thirty (30) days.

Thank you for the opportunity to submit this bid. To authorize our services, please sign and return one (1) copy of this letter, which will serve as our agreement and authorization to proceed.

Best Regards,

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

*Craig Chasmar*

Estimator

\_\_\_\_\_  
Date



4627 S. Chestnut Ave. • Fresno, CA 93725-9370  
Tel (559) 237-3764 (FROG) • Fax (559) 268-3366 (DEMO)  
Toll Free (800) J KROEKER (557-6353)  
www.kroekerinc.com





TODD COMPANIES  
P O BOX 6820  
VISALIA, CA 93290  
PH (559) 651-5820  
FAX (559) 651-5830  
E-MAIL jt2@jt2inc.com

DATE:  
CONTRACTOR: Oral E Micham  
JOB: 24084 Modernization at Sequoia Union ES  
DESCRIPTION: Credit Gas & Condensate

CHANGE ORDER PROPOSAL

Contract Time Extension:

24084- P003

pg 1 of 2

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Material Costs

DIRECT MATERIAL COST		\$	(2,565.72)	
SUBTOTAL MATERIAL				\$ (2,565.72)

Labor Costs

PLUMBER	-32 HRS @	\$	96.01 HR.	\$ (3,072.32)	
LABOR BURDEN	40% OF E-G			\$ (1,228.93)	
SUBTOTAL				\$ (4,301.25)	
TRAVEL TIME	TRIPS	\$	60.00 TRIP	\$ -	
TRAVEL TIME	HRS @	\$	65.00 HR.	\$ -	
SUBTOTAL LABOR					\$ (4,301.25)

Equipment/Other Costs

EQUIPMENT	DAYS @	\$	- DAY	\$ -	
OTHER				\$ -	
SUBTOTAL OTHER DIRECT COST					\$ -

SUBTOTAL PRIME COSTS				\$ (6,866.97)	
OVERHEAD/ PROFIT	15%		\$	1,030.05	
SUBTOTAL				\$ (5,836.92)	
TOTAL COST					\$ (5,837)

ESTIMATOR: DT/pa

**PRICING IS VALID ON THIS CHANGE ORDER FOR 14 CALENDAR DAYS. AFTER 14 DAYS AND PRIOR TO FINALIZING THE CHANGE ORDER, CONTACT TODD TO CONFIRM THE PRICE REMAINS VALID. THIS IS DUE TO THE CURRENT HIGH VOLATILITY IN MATERIAL PRICING.**

TODD COMPANIES  
P O BOX 6820  
VISALIA, CA 93290  
PH (559) 651-5820  
FAX (559) 651-5830  
E-MAIL jt2@jt2inc.com

DATE: 1/0/1900  
CONTRACTOR: Oral E Micham  
JOB: 24084 Modernization at Sequoia Union ES  
DESCRIPTION: Credit Gas & Condensate

# CHANGE ORDER PROPOSAL

Contract Time Extension:

24084- P003

pg 2 of 2

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Break down of materials:	UOM	Quantity	Rate	Total
3/4 COPPER PIPE	FT	-60	4.61 \$	(276.60)
1-1/4 COPPER PIPE	FT	-160	11.39 \$	(1,822.40)
1-1/4X3/4 COPPER TEE	EA	-5	20.07 \$	(100.35)
1-1/4 COPPER TEE	EA	-2	18.17 \$	(36.34)
3/4 COPPER TEE	EA	-5	3.80 \$	(19.00)
1-1/4 COPPER MA	EA	-2	14.65 \$	(29.30)
1-1/4 FELT J AHNGER	EA	-20	2.46 \$	(49.20)
3/4 GALV PIPE	FT	-42	1.84 \$	(77.28)
3/4 GALV 90	EA	-10	1.73 \$	(17.30)
3/4 GALV UNION	EA	-5	7.75 \$	(38.75)
3/4 BALL VALVE	EA	-5	13.75 \$	(68.75)
3/4 GALV TEE	EA	-5	2.91 \$	(14.55)
3/4X4 GALV NIPPLE	EA	-5	1.28 \$	(6.40)
3/4X6 GALV NIPPLE	EA	-5	1.90 \$	(9.50)
			\$	-
Total				\$ (2,565.72)

Break down of total hours:	Men	Hrs	Total
PLUMBER- Condensate & Gas	2	-16	-32
Total Hours:			-32

# MANGINI

BARENG MORRELLI SCOTT

MANGINI ASSOCIATES INC.

4320 West Mineral King Avenue

Visalia, California 93291

(559) 627-0530

www.mangini.us

## BULLETIN

## NO. 18

**TO:** Oral E. Micham Inc.  
P.O. Box 745  
Woodlake, CA 93286

**PROJECT:** Modernization at Sequoia Union Elementary School  
Sequoia Union Elementary School District

**DATE:** April 18, 2025  
**BULLETIN NO.:** Eighteen  
**PROJECT NO.:** 2044  
**DSA FILE NO.:** 54-84  
**DSA APPL. NO.:** 02-119126

- ☐ **Supplemental Instructions:** The Work shall be carried out in accordance with the following supplementary instructions, clarifications, or interpretations issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgment that there will be no change in Contract Sum or Contract Time.
- ☒ **Proposal Request:** Submit an itemized proposal for changes in Contract Sum and/or Time for to the proposed modifications to the Contract Documents described herein. **This is not a Change Order, a Construction Change Directive, or a direction to proceed with the changes to the Work described herein.**

### BULLETIN DESCRIPTION:

**Item B18.1:** Refer to Sheet A11 – Building 2 Roof Plan: Delete all existing roofing and sheet metal demolition, new roofing and mechanical curb work, and plumbing work and electrical work associated with HVAC unit removal and reinstallation for a credit.

**ATTACHMENTS:** None

**END BULLETIN NO.18**

MANGINI ASSOCIATES INC.

By: Scott Parish

Title: Construction Administrator



**CHANGE ORDER REQUEST****COR 21****TO:** Sequoia Union Elementary School District  
Scott Pickle  
23958 Avenue 234  
Lemon Cove, CA 93244**DATE:** 5/1/2025  
**COR NO:** 21  
**CF NO:**  
**PROJECT NO:** 2044  
**VIA:** Email**PROJECT:** Modernization of Sequoia Union Elementary School  
Sequoia Union Elementary School District  
DSA # 02-119126**Description:** Bulletin 18 - Credit for Deleted Roof Work**Attachments:**

1 Sequoia Union MOD - COR#21 - Bulletin 18 - Credit for Deleted Roof Work .pdf

Attached is COR #21 in the credit amount of \$249,460.00 for deleting all work associated with reroofing building 2.

This cost appears reasonable for the work being deleted.

If the District elects to keep the roofing material presently stored on site, the credit cost would be reduced by \$51,780.00 (see attached price from Fresno Roofing) for a total credit of \$197,680.00.

Please review the attached Change Order Request and advise if it is acceptable.

Should you have any questions, please call.

Sincerely,

**Scott Parish, Retired Principal, Consultant**  
**MANGINI ASSOCIATES INC.**

**Cc:**Luke Smith (School Construction & Operation)  
Jerry Line (Sequoia Union Elementary School District)



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## HUMAN RESOURCES

### 12.1 Annual Statement of Need

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



## **ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS**

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### **INSTRUCTIONS TO THE EMPLOYER**

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

*References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026*

**This form must be signed by either:**

- ☒ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

**OR**

- ☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

**Certification and Authorized Signature**

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

- ☐ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

**OR**

- ☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows:  
(Attach additional sheets, if necessary.)

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I hereby certify that all of the information contained in this statement of need is true and correct.

**Sequoia Union School District**

*Signature of the District Superintendent*

*District*

*Date*

*Signature of the County Superintendent of Schools*

*County*

*Date*

*It is not necessary to submit this form to the Commission on Teacher Credentialing.*



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

## **HUMAN RESOURCES**

### **12.2 Declaration of Need**

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***Small School, Big Heart***

**23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260**

**PHONE: 559-564-2106**



State of California  
Commission on Teacher Credentialing  
Certification Division  
651 Bannon Street, Suite 601  
Sacramento, CA 95811

Email: [DON@ctc.ca.gov](mailto:DON@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: SEQUOIA UNION SCHOOL DISTRICT District CDS Code: 5472116

Name of County: TULARE County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5/8/2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

#### ► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Scott Pickle

Superintendent

Name

Signature

Title

559-564-2106

Fax Number

Telephone Number

Date

23958 Ave 324, Lemon Cove, CA 93244 P.O. Box 44260, Lemon Cove, CA 93244

Mailing Address

spickle@sequoiaunion.org

Email Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County Tulare County County CDS Code \_\_\_\_\_

Name of State Agency Sequoia Union School District

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	<div></div>
Bilingual Authorization (applicant already holds teaching credential)	<div></div>
List target language(s) for bilingual authorization:	
<div></div>	
Resource Specialist	<div></div>
Teacher Librarian Services	<div></div>
Emergency Transitional Kindergarten (ETK)	<div></div>

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

**Authorizations for Single Subject Limited Assignment Permits**

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	



### **EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

### **EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

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If no, explain why you do not participate in an internship program.

Internship program is through Tulare County Office of Education

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**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

## **BUSINESS**

### **13.1 Business Report**

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***Small School, Big Heart***

**23958 Ave 324/P.O. Box 44260**  
**LEMON COVE, CA 93244-4260**

**PHONE: 559-564-2106**



## Sequoia Union Elementary School District

### Budget Report May 8, 2025

ADA CHARTER	353
ADA DISTRICT	42
<b>Total</b>	<b>395</b>

Accounts Payable	4/2/2025	\$82,925.34
	4/9/2025	\$62,572.96
	4/24/2025	\$25,947.24
<b>Total</b>		<b>\$171,445.54</b>

Payroll April	Mid-Month	\$10,030.07
	EOM	\$256,165.73
<b>Total</b>		<b>\$266,195.80</b>

Attendance Summary By Grade

Sequoia Union Charter School  
04/14/2025 to 05/09/2025 = 10 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
-1	29	0	0	0	29	290	0	0	4.00	256.00	25.60	88.28%
0	37	1	0	0	38	380	0	6	12.00	352.00	35.20	94.12%
Subtotal	66	1	0	0	67	670	0	6	16.00	608.00	60.80	91.57%
1	40	0	0	0	40	400	0	0	5.00	385.00	38.50	96.25%
2	44	0	0	0	44	440	0	0	16.00	424.00	42.40	96.36%
3	34	0	0	0	34	340	0	0	4.00	336.00	33.60	98.82%
Subtotal	118	0	0	0	118	1180	0	0	25.00	1145.00	114.50	97.03%
4	43	0	0	0	43	430	0	0	6.00	424.00	42.40	98.60%
5	45	0	0	0	45	450	0	0	9.00	441.00	44.10	98.00%
6	35	0	0	0	35	350	0	0	7.00	343.00	34.30	98.00%
Subtotal	123	0	0	0	123	1230	0	0	22.00	1208.00	120.80	98.21%
7	46	0	0	1	45	460	0	10	9.00	441.00	44.10	98.00%
Subtotal	46	0	0	1	45	460	0	10	9.00	441.00	44.10	98.00%
Grand Total	353	1	0	1	353	3540	0	16	72.00	3402.00	340.20	96.54%

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / ( Actual Days - Off Track - Days N/E ) ] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.

Attendance Summary By Grade

Sequoia Union Elementary School  
04/14/2025 to 05/09/2025 = 10 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
8	42	0	0	0	42	420	0	0	8.00	412.00	41.20	98.10%
Subtotal	42	0	0	0	42	420	0	0	8.00	412.00	41.20	98.10%
Grand Total	42	0	0	0	42	420	0	0	8.00	412.00	41.20	98.10%

To the best of my knowledge,  
the above attendance information is correct.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / (Actual Days - Off Track - Days N/E )] X 100 =  
ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.

## Accounts Payable Final PreList - 4/3/2025 2:20:07PM

\*\*\* FINAL \*\*\*

Batch No 401

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Batch No 401

Total Accounts Payable:

\$82,925.34

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 82,925.34 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature

4/3/25  
 Date

Fund Summary	Total
010	\$56,958.51
090	\$16,217.35
130	\$7,469.43
351	\$2,280.05
Total	\$82,925.34

## Accounts Payable Final PreList - 4/9/2025 3:54:18PM

\*\*\* FINAL \*\*\*

Batch No 402

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 402								Total Accounts Payable:	\$62,572.96	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 62,572.96 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature

4/9/25  
 Date

Fund Summary	Total
010	\$3,612.82
090	\$23,392.18
130	\$796.52
351	\$34,771.44
Total	\$62,572.96

## Accounts Payable Final PreList - 4/24/2025 11:42:24AM

\*\*\* FINAL \*\*\*

Batch No 403

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 403								Total Accounts Payable:	\$25,947.24	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 25,947.24 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature

4/24/25  
 Date

Fund Summary	Total
010	\$3,229.99
090	\$10,906.84
130	\$4,573.07
351	\$7,237.34
Total	\$25,947.24



**PAYROLL PRELIST**

4/14/2025

Page 6 of 7

**TimeSheet Mid Month - 4/15/2025 6:59:00PM**Payroll Status**CLASSIFIED****FINALIZED****CLASSIFIED PAYROLL PRELIST AUDIT TOTALS**

RECEIVING CHECKS:	3			REGULAR FUNDED:	7	SUI=1
APD TO CHECKING:	4	STARTING APD CHECKING NEXT MONTH:	0	FEDERAL FUNDED:	0	SUI=2
APD TO SAVING:	0	STARTING APD SAVING NEXT MONTH:	0	CETA FUNDED:	0	SUI=3
TOTAL GETTING PAID:	7			NON-SUI:	0	SUI=0

**PAYROLL TOTALS**

Monthly Gross		Daily Gross		Hourly Gross		Hourly and Daily Gross		Total Gross	
NML	387.24	NML	1,434.46	NML	2,922.61	NML	4,357.07	NML	4,744.31
Total	<b>387.24</b>	Total	<b>1,434.46</b>	Total	<b>2,922.61</b>	Total	<b>4,357.07</b>	Total	<b>4,744.31</b>
<b>OVERTIME TOTALS</b>									
				OT	270.22	OT	270.22	OT	270.22
				Total	<b>270.22</b>	Total	<b>270.22</b>	Total	<b>270.22</b>
<b>NON-NML Total:</b>	<b>0.00</b>		<b>0.00</b>		<b>270.22</b>		<b>270.22</b>		<b>270.22</b>
<b>Total:</b>	<b>387.24</b>		<b>1,434.46</b>		<b>3,192.83</b>		<b>4,627.29</b>		<b>5,014.53</b>
<b>DOCKS:</b>	<b>0.00</b>	<b>DEFERRED HELD:</b>	<b>21.49</b>	<b>DEFERRED PAID:</b>	<b>0.00</b>	<b>TAX ADJ:</b>	<b>0.00</b>	<b>WORK COMP:</b>	<b>0.00</b>

**PAYROLL PRELIST**

4/14/2025

Page 7 of 7

**TimeSheet Mid Month - 4/15/2025 6:59:00PM**Payroll Status**FINALIZED****DISTRICT PAYROLL PRELIST AUDIT TOTALS**

RECEIVING CHECKS: 7  
 APD TO CHECKING: 8  
 APD TO SAVING: 0  
 TOTAL GETTING PAID: 15

STARTING APD CHECKING NEXT MONTH: 0  
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 15 SUI=1  
 FEDERAL FUNDED: 0 SUI=2  
 CETA FUNDED: 0 SUI=3  
 NON-SUI: 0 SUI=0

**PAYROLL TOTALS**

Monthly Gross		Daily Gross		Hourly Gross		Hourly and Daily Gross		Total Gross
NML	2,288.79	NML	2,634.19	NML	3,042.66	NML	5,676.85	NML 7,965.64
COA	1,000.00	Total	<b>2,634.19</b>	Total	<b>3,042.66</b>	Total	<b>5,676.85</b>	COA 1,000.00
SPT	794.21							SPT 794.21
Total	<b>4,083.00</b>							Total <b>9,759.85</b>
<b>OVERTIME TOTALS</b>								
		OT	270.22	OT	270.22	OT	270.22	OT 270.22
		Total	<b>270.22</b>	Total	<b>270.22</b>	Total	<b>270.22</b>	Total <b>270.22</b>
<b>NON-NML Total:</b>	<b>1,794.21</b>		<b>0.00</b>		<b>270.22</b>		<b>270.22</b>	<b>2,064.43</b>
<b>Total:</b>	<b>4,083.00</b>		<b>2,634.19</b>		<b>3,312.88</b>		<b>5,947.07</b>	<b>10,030.07</b>
<b>DOCKS:</b>	<b>0.00</b>	<b>DEFERRED HELD:</b>	<b>87.65</b>	<b>DEFERRED PAID:</b>	<b>0.00</b>	<b>TAX ADJ:</b>	<b>0.00</b>	<b>WORK COMP:</b> <b>0.00</b>

The School District hereby orders that payment be made to the employees listed in the above Payroll Final. The detail listing of such employees is available on the payroll system. The County Office Of Education is also ordered to transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorized Signature

4/14/25  
 Date

**PAYROLL PRELIST**

4/24/2025

Page 14 of 15

**Regular Payroll - 4/30/2025 6:51:00PM**Payroll Status**CLASSIFIED****FINALIZED****CLASSIFIED PAYROLL PRELIST AUDIT TOTALS**

RECEIVING CHECKS: 5  
 APD TO CHECKING: 15  
 APD TO SAVING: 0  
 TOTAL GETTING PAID: 20

STARTING APD CHECKING NEXT MONTH: 0  
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 20 SUI=1  
 FEDERAL FUNDED: 0 SUI=2  
 CETA FUNDED: 0 SUI=3  
 NON-SUI: 0 SUI=0

**PAYROLL TOTALS****Monthly Gross**

NML	72,294.79
LNG	1,178.00
Total	<b>73,472.79</b>

**Total Gross**

NML	72,294.79
LNG	1,178.00
Total	<b>73,472.79</b>

**OVERTIME TOTALS**

<b>NON-NML Total:</b>	<b>1,178.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,178.00</b>			
<b>Total:</b>	<b>73,472.79</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>73,472.79</b>			
<b>DOCKS:</b>	<b>404.96</b>	<b>DEFERRED HELD:</b>	<b>1,905.69</b>	<b>DEFERRED PAID:</b>	<b>0.00</b>	<b>TAX ADJ:</b>	<b>0.00</b>	<b>WORK COMP:</b>	<b>0.00</b>

**PAYROLL PRELIST**

4/24/2025

Page 15 of 15

**Regular Payroll - 4/30/2025 6:51:00PM**Payroll Status**FINALIZED****DISTRICT PAYROLL PRELIST AUDIT TOTALS**

RECEIVING CHECKS: 5  
 APD TO CHECKING: 38  
 APD TO SAVING: 1  
 TOTAL GETTING PAID: 44

STARTING APD CHECKING NEXT MONTH: 0  
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 44 SUI=1  
 FEDERAL FUNDED: 0 SUI=2  
 CETA FUNDED: 0 SUI=3  
 NON-SUI: 0 SUI=0

**PAYROLL TOTALS****Monthly Gross**

NML	252,413.86
LNG	1,178.00
SPL	2,239.31
UGD	334.56
Total	<b>256,165.73</b>


**Total Gross**

NML	252,413.86
LNG	1,178.00
SPL	2,239.31
UGD	334.56
Total	<b>256,165.73</b>

**OVERTIME TOTALS**

<b>NON-NML Total:</b>	<b>3,751.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,751.87</b>
<b>Total:</b>	<b>256,165.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>256,165.73</b>
<b>DOCKS:</b>	<b>3,267.78</b>	<b>DEFERRED HELD: 11,052.44</b>	<b>DEFERRED PAID: 5,657.21</b>	<b>TAX ADJ: 0.00</b>	<b>WORK COMP: 0.00</b>

The School District hereby orders that payment be made to the employees listed in the above Payroll Final. The detail listing of such employees is available on the payroll system. The County Office Of Education is also ordered to transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorized Signature

  
 Date



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## MAINTENANCE OPERATIONS AND TRANSPORTATION

### 14.1 Update

---

*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



**SEQUOIA UNION** | **ELEMENTARY SCHOOL**

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

**AG FARM UPDATE**

**15.1 Update**

---

***Small School, Big Heart***

**23958 Ave 324/P.O. Box 44260**  
**LEMON COVE, CA 93244-4260**

**PHONE: 559-564-2106**



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSENT AGENDA

16.1 Approve the Minutes of the Special Board Meeting 1-23-2025

---

*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## MINUTES – SEQUOIA UNION BOARD OF TRUSTEES SPECIAL BOARD MEETING

Thursday, January 23, 2025  
6:00pm

### AGENDA

#### ATTENDANCE

Board Members <i>Present</i>	Cody Bogan, Board President Jon Cotta, Board Member Lane Anderson, Board Clerk
Board Members <i>Absent</i>	Greg Dunn, Board Member Melissa Myers, Board Member
Staff Members <i>Present</i>	Scott Pickle, Superintendent

#### OPENING BUSINESS

##### **1. CALL TO ORDER**

Special Board meeting on January 23, 2025 was called to order at 6:01 pm by President, Cody Bogan. All Board members were present in the Gymnasium at Sequoia Union Elementary, 23958 Ave 324, Lemon Cove, CA 93244.

##### **2. FLAG SALUTE**

Board President, Cody Bogan led the flag salute.

##### **3. APPROVAL OF AGENDA** with amendment, Cody Bogan asked for a motion to approve the agenda

***Motion*** by Trustee, Jon Cotta, ***seconded*** by Trustee Lane Anderson, to approve of the agenda ***Motion carried 3-0.***

***Vote:***

***Ayes:*** Jon Cotta, Cody Bogan and Lane Anderson

---

*Small School, Big Heart*





# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

Noes: None

## 4. COMMENTS FROM THE PUBLIC

Board President, Cody Bogan opened up for public comments. No public comments. Dr. Pickle reported no on online comment.

## 5. STUDENT/STAFF ACKNOWLEDGEMENT

## 6. CORRESPONDENCE

### 6.1 School Board Appreciation Dinner – Tulare-Kings

Dr. Pickle let the Board Members know that the School Board Appreciation Dinner will be on Tuesday March 4, 2025 at Hilton Garden Inn in Visalia. They must register online to attend

## 7. PUBLIC HEARING

## 8. ACTION ITEMS

## 9. DISCUSSION & REPORTS

## 10. CONSTRUCTION/MODERNIZATION ITEMS

## 11. SUPERINTENDENT

### 11.1 Field Trips

3-19-25 – 4<sup>th</sup> Grade – Exeter Historical Museum

5-16-25 – 3<sup>rd</sup> Grade – Adventure Park, Visalia

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Lane Anderson, to approve Field Trips

3-19-25 – 4<sup>th</sup> Grade – Exeter Historical Museum

5-16-25 – 3<sup>rd</sup> Grade – Adventure Park, Visalia

**Motion carried 3-0.**

### **Vote:**

Ayes: Jon Cotta, Cody Bogan and Lane Anderson

Noes: None

### 11.2 Financing Private Placement (Amortization Schedule):

The Board had a discussion of cost of financing at the 5 year mark

---

*Small School, Big Heart*



**11.3 Resolution Declaring Intention to Reimbursement Expenditures**

**Motion** by Trustee, Lane Anderson **seconded** by Trustee Jon Cotta, to Approve Resolution Declaring Intention to Reimbursement Expenditures, **Motion carried 4-0.**

**Vote:**

Ayes: Jon Cotta, Cody Bogan and Lane Anderson

Noes: None

**12. HUMAN RESOURCES**

**13. BUSINESS**

**14. MAINTENANCE, OPERATIONS AND GROUNDS**

**14.1 Update:**

Dr. Pickle updated the board that the Grant from San Joaquin Valley Pollution district has been approved. We will be ordering 2 electric vehicles.

**15. CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the members of the Governing Board shall be deemed to have been considered in full and adopted as recommended.

**15.1 Approve the Minutes of the Regular Board Meeting 1-9-25**

**Motion** by Trustee, Lane Anderson **seconded** by Trustee Jon Cotta, to table the Minutes of the Regular Board Meeting 1-9-25,

**Motion carried 3-0.**

**Vote:**

Ayes: Jon Cotta, Cody Bogan and Lane Anderson

Noes: None

**16. ORGANIZATION BUSINESS**

**16.1** Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings:

---

*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

Lane Anderson would like to look into getting a concrete estimate to explore options on sidewalks

## 17. BOARD CALENDAR

### 18. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GC 54956.9)  
Initiation of Litigation Pursuant to paragraph (4) of subdivision (d) of section 54956.9 of the Government Code (Deciding Whether to Initiate Litigation): 2 potential cases

A.PERSONNEL

1. Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)

### 19. OPEN SESSION: OTHER ACTION ITEMS

**Motion** by Trustee, Lane Anderson **seconded** by Trustee Jon Cotta, to give direction to Superintendent Dr. Scott Pickle to work on the boards behalf to rectify funding and Mangini situations

**Motion carried 3-0.**

**Vote:**

Ayes: Jon Cotta, Cody Bogan and Lane Anderson

Noes: None

### 20. ADJORNMENT

Meeting adjourned at 7:25 pm by Board President, Cody Bogan

---

*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSENT AGENDA

16.2 Approve the Minutes of the Regular Board Meeting 3-6-2025

---

*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



# SEQUOIA UNION ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## MINUTES – SEQUOIA UNION BOARD OF TRUSTEES REGULAR BOARD MEETING

Thursday, March 6, 2025  
6:00pm

### AGENDA

#### ATTENDANCE

Board Members <i>Present</i>	Lane Anderson, Board Clerk Greg Dunn, Board Member Jon Cotta, Board Member
Board Members <i>Absent</i>	Melissa Myers, Board Member Cody Bogan, Board President
Staff Members <i>Present</i>	Scott Pickle, Superintendent Gladys Ramirez, Business Manager

#### OPENING BUSINESS

##### 1. CALL TO ORDER

Regular Board meeting on March 6, 2025 was called to order at 6:00 pm by Clerk, Lane Anderson. 3 Board members were present in the Gymnasium at Sequoia Union Elementary, 23958 Ave 324, Lemon Cove, CA 93244.

##### 2. FLAG SALUTE

Board Clerk, Lane Anderson led the flag salute.

3. **APPROVAL OF AGENDA** of the Agenda with the modification of moving the Consent Action items to after the Board Calendar Items ***Motion*** by Trustee, Jon Cotta ***seconded*** by Trustee Greg Dunn, to Approve the agenda with the modifications  
***Motion carried 3-0.***  
***Vote:***

---

*Small School, Big Heart*



*Ayes: Greg Dunn, Jon Cotta, and Lane Anderson*

*Noes: None*

#### **4. COMMENTS FROM THE PUBLIC**

Board Clerk, Lane Anderson opened up for public comments.

Kevy Mendes spoke and thanked the staff for making Kindergarten stay a full day program. She would Like Dr. Pickle to look into having a credentialed teacher for the little cougars.

Diana Mendez spoke as well she would also like Dr. Pickle to look into having a credentialed teacher in the TK Little Cougars Program.

Dr. Pickle reported no on online comment.

#### **5. STUDENT/STAFF ACKNOWLEDGEMENT**

##### **5.1 Jason Castillo, President, SETA:**

As president of SETA Jason brought before the articles that they will be bringing up during negotiations which are 13.3.4 and 13.3.5 SETA seeks to make adjustments to stipend positions, appendix A to increase the certificated salary schedule and Appendix C to cover non credentialed teachers and interns

Article 14.4 cost analysis of gap insurance

Article 9 lower class size maximums

Article 7.5 Fall break to the list

Article 10 define procedure for emergency student placement

Article 13.5 Hours on non-overnight fieldtrips that are over contracted time to be the teachers hourly rate

Also Clean up some of the language the affected Articles are 7.7.1, 7.7.2 and 7.7.7 and 9.1.5

##### **5.2 Yearbook Photos:**

Photographer did not show up

#### **6. CORRESPONDENCE**

Reminder for Spring Dinner Board Member Dinner

#### **7. PUBLIC HEARING**

#### **8. ACTION ITEMS**

##### **8.1 OES 130**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve OES 130

**Motion carried 3-0.**

---

*Small School, Big Heart*



# SEQUOIA UNION ELEMENTARY SCHOOL

**H. Scott Pickle, Ed. D.**  
Superintendent/Principal

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**8.2 Interdistrict Transfers**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve Interdistrict Transfers

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

## 9. DISCUSSION & REPORTS

## 10. CONSTRUCTION/MODERNIZATION ITEMS

### 11. SUPERINTENDENT

**11.1 Field Trips**

3-13-25 – 8<sup>th</sup> Grade – Monarch Madness – Exeter High School

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to approve Field Trips

3-13-25 – 8<sup>th</sup> Grade – Monarch Madness – Exeter High School

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**11.2 Kaweah Pump – Downed Power Pole/Line**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve Kaweah Pump – Downed Power Pole/Line

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**11.3 Extended Day Kindergarten Resolution (EC46111)**

**Motion** by Trustee, Jon Anderson **seconded** by Trustee Greg Dunn, to Approve Extended Day Kindergarten Resolution (EC46111)

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**11.4 TK/Kinder Program Plan review:**

Dr. Pickle went over the slides that were gone over at the TK/K parent meeting that was held on Tuesday 3-4-25.

## 12. HUMAN RESOURCES

## 13. BUSINESS

### 13.1 Business Financial Report:

Enrollment as of February 28, 2025 is 394 students.

Charter Budget Report Projected Income is \$4,885,918.00.

District Budget Report Projected Income is \$731,191.00.

Cafeteria Budget Report Projected Income is \$257,000.00

February Payroll Certificated was \$255,811.96.

Classified was \$75,488.83

Vendor Payments

2-6-25 was \$54,324.11

2-13-25 was \$61,092.75

2-27-25 was \$1,699,498.43

Bank Reconciliation Balances Revolving Account is \$40,314.95, Student Body Account is \$11,938.45, Afterschool Program is \$4,736.50

Attendance Summary by Grade was 95.51% for Charter

Attendance Summary by Grade was 98.53% for Elementary

**Motion by Trustee, Jon Cotta *seconded* by Trustee Greg Dunn, to Approve Business Financial Report,**

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

### 13.2 Audit Report

**Motion by Trustee, Jon Cotta *seconded* by Trustee Greg Dunn, to Approve Audit Report**

**Motion carried 3-0.**

**Vote:**

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*Small School, Big Heart*





## SEQUOIA UNION ELEMENTARY SCHOOL

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

*Ayes: Greg Dunn, Jon Cotta, and Lane Anderson*

*Noes: None*

### **13.3 Budget Revision**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve Budget Revision

**Motion carried 3-0.**

**Vote:**

*Ayes: Greg Dunn, Jon Cotta, and Lane Anderson*

*Noes: None*

### **13.4 2<sup>nd</sup> Interim Report**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve 2<sup>nd</sup> Interim Report

**Motion carried 3-0.**

**Vote:**

*Ayes: Greg Dunn, Jon Cotta, and Lane Anderson*

*Noes: None*

### **13.5 E-Rate Internet Bids (3)**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve E-Rate Internet Bid option number 2

**Motion carried 3-0.**

**Vote:**

*Ayes: Greg Dunn, Jon Cotta, and Lane Anderson*

*Noes: None*

### **13.6 Financing Discussion:**

We will be bringing back all the financing options to the board in the next board meeting. The board will be able to weigh in on the options.

## **14. MAINTENANCE, OPERATIONS AND GROUNDS**

### **14.1 Update:**

Transportation- We are trying to get a bus driver. The individual has signed up for the bus classes.

## **15. CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the members of the Governing Board shall be deemed to have been considered in full and adopted as recommended.

**15.1 Approve the Minutes of the Special Board Meeting 1-23-25**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to table the Minutes of the Special Board Meeting 1-23-25,

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**15.2 Approve the Minutes of the Regular Board Meeting 2-6-25**

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to table the Minutes of the Regular Board Meeting 2-6-25,

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**16. ORGANIZATION BUSINESS**

**16.1** Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings:

Greg asked for cost of where we are at for Construction management.  
Lane would like to add an agenda item to fence in the AG ground.

**17. BOARD CALENDAR**

**17.1** Add Special Board Meeting on 3-25-2025

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve to Add a Special Board Meeting on 3-25-2025

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

**18. CLOSED SESSION**

**18.1** ANTICIPATED LITIGATION (GC 54956.9) update: 2 potential cases

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

**18.2.** Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)

**18.3** GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH LABOR  
NEGOTIATOR

AGENCY REPRESENTATIVE: Superintendent-Principal. EMPLOYEE ORGANIZATION:  
S.E.T.A.

UNREPRESENTED EMPLOYEES: Sequoia Union Classified Staff.

**18.4** 25-26 School Year Revoking Charter Agreement

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Approve to  
Go into Open Session at 7:53 pm

**Motion carried 3-0.**

**Vote:**

Ayes: Greg Dunn, Jon Cotta, and Lane Anderson

Noes: None

## **19. OPEN SESSION: OTHER ACTION ITEMS**

*Nothing to Report*

## **20. ADJORNMENT**

Meeting adjourned at 7:55 pm by Board Clerk, Lane Anderson

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## CONSENT AGENDA

16.3 Approve the Minutes of the Special Board Meeting 3-25-2025

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*Small School, Big Heart*

23958 Ave 324/P.O. Box 44260  
LEMON COVE, CA 93244-4260

PHONE: 559-564-2106



## MINUTES – SEQUOIA UNION BOARD OF TRUSTEES SPECIAL BOARD MEETING

Thursday, March 25, 2025  
6:00pm

### AGENDA

#### ATTENDANCE

Board Members *Present*      Lane Anderson, Board Clerk  
Jon Cotta, Board Member  
Melissa Myers, Board Member

Board Members *Absent*      Cody Bogan, Board President  
Greg Dunn, Board Member

Staff Members *Present*      Scott Pickle, Superintendent

#### OPENING BUSINESS

##### 1. CALL TO ORDER

Special Board meeting on March 25, 2025 was called to order at 6:04 pm by Board Clerk, Lane Anderson. 3 Board members were present in the Gymnasium at Sequoia Union Elementary, 23958 Ave 324, Lemon Cove, CA 93244.

##### 2. FLAG SALUTE

Board Clerk, Lane Anderson led the flag salute.

##### 3. APPROVAL OF AGENDA of the Agenda ***Motion*** by Trustee, Jon Cotta ***seconded*** by Trustee Melissa Myers, to Approve the agenda ***Motion carried 3-0.***

##### ***Vote:***

*Ayes: Melissa Myers, Jon Cotta, and Lane Anderson*

*Noes: None*

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*Small School, Big Heart*



#### 4. COMMENTS FROM THE PUBLIC

Board Clerk, Lane Anderson opened up for public comments.  
Diana Mendez spoke. She would like her name corrected on the Minutes from March 6, 2025 Regular Board meeting from Danielle Mendez to Diana Mendez. She also stated there is a non-profit that she knows of that helps pay for low income students for eye glasses. She will meet with Dr. Pickle to discuss this program.  
Dr. Pickle reported no on online comment.

#### 5. STUDENT/STAFF ACKNOWLEDGEMENT

#### 6. CORRESPONDENCE

#### 7. PUBLIC HEARING

#### 8. ACTION ITEMS

##### 8.1 Interdistrict Transfers – Out

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa Myers, to Approve Interdistrict Transfers – Out

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

#### 9. DISCUSSION & REPORTS

#### 10. CONSTRUCTION/MODERNIZATION ITEMS

#### 11. SUPERINTENDENT

##### 11.1 Field Trips

4-10-2025 – 3<sup>rd</sup> Grade – Dry Creek

5-15-2025 – 7<sup>th</sup> Grade – Ca Science Center

4-29-2025 – 4<sup>th</sup>-6<sup>th</sup> Grade TCOE Reading Revolution

5-9-2025 – 7<sup>th</sup>-8<sup>th</sup> Grade TCOE Reading Revolution

**Motion** by Trustee, Melissa Myers **seconded** by Trustee Jon Cotta, to approve Field Trips

4-10-2025 – 3<sup>rd</sup> Grade – Dry Creek

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

**H. Scott Pickle, Ed. D.**  
**Superintendent/Principal**

5-15-2025 – 7<sup>th</sup> Grade – Ca Science Center  
4-29-2025 – 4<sup>th</sup>-6<sup>th</sup> Grade TCOE Reading Revolution  
5-9-2025 – 7<sup>th</sup>-8<sup>th</sup> Grade TCOE Reading Revolution

**Vote:**

*Ayes: Melissa Myers, Jon Cotta, and Lane Anderson*

*Noes: None*

## **12. HUMAN RESOURCES**

### **13. BUSINESS**

#### **13.1** Government Financial Services Report

***Motion*** by Trustee, Jon Cotta ***seconded*** by Trustee Melissa Myers, to Cancel the financing and pay for the construction deficit with the 350 fund and the TK building overages on Modernization

***Motion carried 3-0.***

**Vote:**

*Ayes: Melissa Myers, Jon Cotta, and Lane Anderson*

*Noes: None*

#### **13.2** Finance

A. Lease-Sublease Agreement

B. Assignment Agreement

C. Agenda Summary

D. Resolution

E. BP 3470

***Motion*** by Trustee, Jon Cotta ***seconded*** by Trustee Melissa Myers, to Cancel the financing and pay for the construction deficit with the 350 fund and the TK building overages on Modernization

A. Lease-Sublease Agreement

B. Assignment Agreement

C. Agenda Summary

D. Resolution

E. BP 3470

***Motion carried 3-0.***

**Vote:**

*Ayes: Melissa Myers, Jon Cotta, and Lane Anderson*

*Noes: None*

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***Small School, Big Heart***



## 14. MAINTENANCE, OPERATIONS AND GROUNDS

### 15. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the members of the Governing Board shall be deemed to have been considered in full and adopted as recommended.

#### 15.1 Approve the Minutes of the Special Board Meeting 1-23-25

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa Myers, to table the Minutes of the Special Board Meeting 1-23-25,

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

#### 15.2 Approve the Minutes of the Regular Board Meeting 2-6-25

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa Myers, to table the Minutes of the Regular Board Meeting 2-6-25,

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

#### 15.1 Approve the Minutes of the Regular Board Meeting 3-6-2025

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa Myers, to table the Minutes of the Regular Board Meeting 3-6-2025,

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

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*Small School, Big Heart*





## 16. ORGANIZATION BUSINESS

**16.1** Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings:

The board would like a AG Farm update at the April 10, 2025 Board Meeting

## 17. BOARD CALENDAR

**17.1** Reschedule Board Meeting June 19, 2025

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Greg Dunn, to Table the Reschedule of Board Meeting on June 19, 2025 until more Board Members are present

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

## 18. CLOSED SESSION

**18.1** ANTICIPATED LITIGATION (GC 54956.9) update: 2 potential cases

**18.2.** Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)

**18.3** GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR

AGENCY REPRESENTATIVE: Superintendent-Principal. EMPLOYEE ORGANIZATION: S.E.T.A.

UNREPRESENTED EMPLOYEES: Sequoia Union Classified Staff.

**18.4** 25-26 School Year Revoking Charter Agreement

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa, to Approve to Go into Open Session at 7:14 pm

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

## 19. OPEN SESSION: OTHER ACTION ITEMS

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa, to Approve the settlement with Mangini for \$35,200

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

Noes: None

**Motion** by Trustee, Jon Cotta **seconded** by Trustee Melissa, to Authorize use of attorneys for negotiations as needed to be determined by Superintendent.

**Motion carried 3-0.**

**Vote:**

Ayes: Melissa Myers, Jon Cotta, and Lane Anderson

Noes: None

## 20. ADJORNMENT

Meeting adjourned at 7:16 pm by Board Clerk, Lane Anderson

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*Small School, Big Heart*



# SEQUOIA UNION | ELEMENTARY SCHOOL

H. Scott Pickle, Ed. D.  
Superintendent/Principal

## ORGANIZATIONAL BUSINESS

### 17.1 Consideration of Agenda Items the Board Wishes to Discuss in Future Meetings

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LEMON COVE, CA 93244-4260

PHONE: 559-564-2106